



**PATIENT INFORMATION**

Date \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ SS# \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Please circle: Male/Female/Married ~ Widowed ~ Single ~ Separated ~ Divorced

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Cell # \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Spouse or Parent's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

Person to contact in case of emergency \_\_\_\_\_ Phone \_\_\_\_\_

**PRIMARY DENTAL BENEFIT PLAN**

Name of insured \_\_\_\_\_ Birthdate \_\_\_\_\_ SS# \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Employer Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Company \_\_\_\_\_ Group # \_\_\_\_\_ ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Maximum Benefits per Calendar/Contract Year \_\_\_\_\_ Deductible \$ \_\_\_\_\_

**ADDITIONAL DENTAL BENEFIT PLAN**

Name of insured \_\_\_\_\_ Birthdate \_\_\_\_\_ SS# \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Employer Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Company \_\_\_\_\_ Group # \_\_\_\_\_ ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Maximum Benefits per Calendar/Contract Year \_\_\_\_\_ Deductible \$ \_\_\_\_\_

**AUTHORIZATION AND RELEASE**

I certify that I, and/or my dependent(s), have insurance coverage, and assign directly to Dr. Thomas Neslund, all insurance benefits, if any otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I authorize the use of my signature on all insurance submissions.

The above named dentist may use my health care information and may disclose such information for my Insurance Company and their agents for the purpose of obtaining payment for services and determining Insurance benefits payable to related services.

\_\_\_\_\_  
 Signature of Patient, Parent, Guardian or Personal Representative Date



MEDICAL HISTORY

PATIENT NAME \_\_\_\_\_ Birth Date \_\_\_\_\_

Although dental personnel primarily treat the area in and around your mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, could have an important interrelationship with the dentistry you will receive. Thank you for answering the following questions.

- Are you under a physician's care now?
Have you ever been hospitalized or had a major operation?
Have you ever had a serious head or neck injury?
Are you taking any medications, pills, or drugs?
Do you take, or have you taken, Phen-Fen or Redux?
Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates?
Are you on a special diet?
Do you use tobacco?
Do you use controlled substances?

Women: Are you Pregnant/Trying to get pregnant? Taking oral contraceptives? Nursing?

Are you allergic to any of the following? Aspirin Penicillin Codeine Local Anesthetics Acrylic Metal Latex Sulfa drugs Other

- Do you have, or have you had, any of the following? AIDS/HIV Positive Alzheimer's Disease Anaphylaxis Anemia Angina Arthritis/Gout Artificial Heart Valve Artificial Joint Asthma Blood Disease Blood Transfusion Breathing Problem Bruise Easily Cancer Chemotherapy Chest Pains Cold Sores/Fever Blisters Congenital Heart Disorder Convulsions Cortisone Medicine Diabetes Drug Addiction Easily Winded Emphysema Epilepsy or Seizures Excessive Bleeding Excessive Thirst Fainting Spells/Dizziness Frequent Cough Frequent Diarrhea Frequent Headaches Genital Herpes Glaucoma Hay Fever Heart Attack/Failure Heart Murmur Heart Pacemaker Heart Trouble/Disease Hemophilia Hepatitis A Hepatitis B or C Herpes High Blood Pressure High Cholesterol Hives or Rash Hypoglycemia Irregular Heartbeat Kidney Problems Leukemia Liver Disease Low Blood Pressure Lung Disease Mitral Valve Prolapse Osteoporosis Pain in Jaw Joints Parathyroid Disease Psychiatric Care Radiation Treatments Recent Weight Loss Renal Dialysis Rheumatic Fever Rheumatism Scarlet Fever Shingles Sickle Cell Disease Sinus Trouble Spina Bifida Stomach/Intestinal Disease Stroke Swelling of Limbs Thyroid Disease Tonsillitis Tuberculosis Tumors or Growths Ulcers Venereal Disease Yellow Jaundice

Have you ever had any serious illness not listed above?

Comments:

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

SIGNATURE OF PATIENT, PARENT, or GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_



## NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT

I understand that, under the Health Insurance Portability & Accountability Act of 1996 (HIPAA), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan and direct my treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.
- Obtain payment from third-party payers.
- Conduct normal healthcare operations such as quality assessments and physician certifications.

I have been informed by you of your *Notice of Privacy Practices* containing a more complete description of the uses and disclosures of my health information. I have been given the right to review such *Notice of Privacy Practices* prior to signing this consent. I understand that this organization has the right to change its *Notice of Privacy Practices* from time to time and that I may contact this organization at any time at the address below to obtain a current copy of the *Notice of Privacy Practices*.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operation. I also understand you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

I understand that I may revoke this consent in writing at any time, except to the extent that you have taken action relying on this consent.

Patient Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

Date: \_\_\_\_\_

### OFFICE USE ONLY

I attempted to obtain the patient's signature in acknowledgement on this Privacy Practices Acknowledgement, but was unable to do so as documented below:

Date: \_\_\_\_\_ Initials: \_\_\_\_\_ Reason: \_\_\_\_\_

49 Brookwood Ave, Carlisle, PA 17015

717-258-5455 | Fax 717-258-5456



**HIPAA AUTHORIZATION FOR OTHER FAMILY MEMBERS, RELATIVES OR FRIENDS**

PATIENT NAME \_\_\_\_\_

I acknowledge receipt of the HIPAA "Notice of Privacy Practices."

I will authorize disclosure of Protected Health Information to only:

NAME	RELATION
_____	_____
_____	_____
_____	_____

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Authorization if other than patient and/or parent unable to sign:

\_\_\_\_\_ Relationship \_\_\_\_\_

49 Brookwood Ave, Carlisle, PA 17015

717-258-5455 | Fax 717-258-5456



## **Financial Policy**

Thank you for choosing our office as your dental health care provider. We are committed to providing you with comprehensive, quality care. The following is a statement of our financial and insurance policy. Please read and sign.

### **Payment for Office Visits & Treatment**

Payment for office visits and treatment is required at the completion of your visit. Pre-payment will be required for certain dental procedures. You will be informed in advance if your procedure requires pre-payment. In that event, payment will be due one week prior to your appointment. Payment can be made by cash, personal check, Visa/MasterCard, or through CareCredit our healthcare finance company. Our front office personnel will be happy to discuss payment options with you.

### **Practice Responsibilities**

As a courtesy to our patients we will submit all claims with any necessary documentation to your insurance company.

### **Patient Responsibilities**

Present your insurance card to the receptionist. If you do not have a card, you are responsible to provide the accurate name, mailing address, group and identification numbers of your policy. Familiarize yourself with your policy benefit package; the specific services covered, yearly maximum allowance of coverage, co-payment/insurance responsibilities, and individual/family deductibles. Understand that you will be responsible for any cost or filing fees incurred should Dr Neslund have to pursue payment of a delinquent account through a collection agency and/or attorney.

### **Insurance Authorization Signature on File**

I hereby authorize my dental health care provider to affix my name to all insurance submissions, documents, and/or information requested by my insurance company(s) relating to any and all health benefits due to me and my dependents.

I also authorize payment of healthcare benefits otherwise payable to me, directly to my doctor as listed above. I agree to be responsible for all charges and services not paid by my insurance company.

**IMPORTANT:** Insurance is a contract between you, your employer and your insurance company. We will not become involved in disputes between you and your insurance company regarding deductibles, covered/non-covered charges, secondary insurance, "usual and customary" charges, etc., other than to provide factual information as necessary.

---

Signature of Patient or Insured

---

Date

49 Brookwood Ave, Carlisle, PA 17015

717-258-5455 | Fax 717-258-5456